

ADMISSION POLICY

CCA SCHOOL

Policy

- Admissions to CCA School are mostly in Kindergarten, **Class VIII, IX & XI**.
- Registration for Admission for Kindergarten (LKG, UKG and Class-I) is in August/September of previous academic session.
- Registrations for other classes including class VIII, IX & XI starts in Dec/Jan onwards.
- Preference for admission in **other classes** is given to **Outstation transfer case** Students. Local changeover is not preferred unless the child is exceptionally bright.

Procedure

- Applications for admission to CCA are Online, through school website.
- Admission Incharge shortlists and invites **eligible candidates** for Test/Interview subject to vacancies in that class.

Interview/Interaction

- At Primary & Middle level the children are assessed for their potential, reading skills and comprehension, numeracy & speech clarity.
- Students of classes VI and above have to appear for a written test followed by Interview/Interaction.

Interaction with Parents

- To match parents' expectation/aspirations from school.
- To acquaint parents about school culture, ethos and journey of learning and all round development of the child.
- To apprise parents about financial implications with regards to the mandatory & optional facilities.

Admission Formalities

- Registration charges are Rs 500/- for KG, Class I, VIII, IX & XI. No Registration charges for other classes as these are subject to vacancies.
- Token amount, (10%) of Admission Fee has to be deposited within 3-5 days of selection. This amount is **non-refundable**.
- Balance amount has to be paid by specified dates.
- Fee structure & payment schedule is displayed on school notice board/website.

General Instruction/Info

- **Only outstation** students are considered for admission in classes X & XII.
- Mid-session admissions are considered for **outstation transfer cases** only.
- Admission to EWS students under Sec 134 A or RTE is subject to vacancies limited to specified/notified average class strength, provided they fulfill EWS criteria & join not later than **30 days** of commencement of academic session.
- **Registration for admission does not guarantee Admission.**



Director-Principal
01 Mar 2022